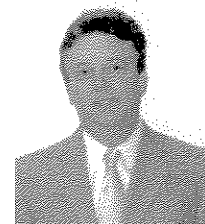




Monroe County Safety/Accident Prevention Policy Statement



Monroe County Administration recognizes that people are our most important assets – their safety, our greatest responsibility. We also acknowledge that as a governmental entity, it is our responsibility to provide a safe environment for the public that we serve.

Most accidents are preventable and are attributed to unsafe acts or conditions generally associated with a wasteful and/or inefficient operation. Promoting safety in the work environment is the right thing to do.

Our responsibilities, personal and resources are allocated to administer a dynamic Safety Program. The Safety Administrator has been delegated the authority of the Administrator's office to develop and coordinate the implementation of the Monroe County Safety and Accident Prevention Program. This program is designed to ensure a safe and healthful working environment for all County employees and to minimize risk to the public. However, the Safety Administrator will not be responsible for the line functions that are normally a responsibility of the Supervisor. It is expected that Division Directors and Department Heads will assist the Safety Administrator in every way, assuring that realistic efforts aimed at the reduction of accidents and injuries are continuous and equal in importance to all other operational considerations.

Our Safety and Accident Prevention Program is designed to be managed at the Division level with training, inspections, and technical assistance provided by the Safety Administrator. Every employee has an important role in the success of the accident prevention program. Management and Supervisory personnel will:

- ♦ Provide leadership and guidance to the County work force.
- ♦ Provide proper training of employees and undertake position and public "hazard" analysis in all Divisions and Departments.
- ♦ Develop proper work procedures for County operations and enforce them.
- ♦ Continuously review work practices and conditions of the work environment and public safety, seeking improvement.
- ♦ Maintain accurate records that document the above actions.

Each employee's attitude toward and participation in the Safety and Accident Prevention Program will be considered when employee evaluations are completed. Safety/Accident Prevention goals will become a part of the County's Strategic Planning Initiative.

All Monroe County employees under my direction are expected as a condition of employment to adopt the concept that the safe way to perform is the most efficient and the only acceptable way to perform a task. It is the right thing to do.

Thomas J. Will
Monroe County Administrator

"Coming together is a beginning, keeping together is progress and working together is success."